



Dean Park Primary School

PARENT TEACHER ASSOCIATION

Registered Scottish Charity No.24582

Minutes of PTA Meeting 8th September 2015

PTA Members Present

Brent Hurley (BH) – Chair, Wendy Zwart (WZ) - Vice Chair, Silvia Martocchi (SM) – Treasurer, Dawn Graham (DG) – Secretary

Vicky Abercrombie (VA), Ailey Aitken (AA), Clare Dow (CD), Sarah Harris (SH), Katarina Lauder (KL), Elaine MacMaster (EM), Sonja Ranson (SR), Nikki Watt (NW) & Rehana Shanks (RS).

Apologies

Charlotte Flemming (CF).

Guests

Lynne Watson (new chair of the PC), Eve ... (new P1 teacher) & Adrienne Wilson (club co-ordinator)

Actions

- General action pertaining to one or two individuals
- Action for Rehana Shanks
- Requires all PTA members to consider

1. Welcome and Apologies

BH welcomed all those present and made apologies for those unable to attend.

- Fiona Railton has stepped down from the PTA. We thank her for all her hard work.
- A special welcome for LW the new chair of the PC. She came up to greet us all. She didn't stay for the meeting.
- RS mentioned, also for LW to hear, that she would like the PTA to support the supply head teacher when she is on leave in Feb-May, with about £ 2,500 to make it possible for the head to buy things she need. The PTA agrees, depending on the budget at that time.
- RS asks a PTA member to be available when interviewing applicants for the deputy head to talk about the school from a parent point of view.
- The PTA members introduce themselves for Eve.

2. Minutes and Actions from previous meeting

Because of a limited amount of time, the minutes and actions from last meeting are postponed to the next meeting. were completed and those incomplete were discussed during the meeting.

3. Treasurer's Report

Balance on PTA Account is currently £27,825

Balance on the Gift Aid bank account is £12,069

TOTAL: £ 39,894

£25,000 will be kept aside to pay for the field drainage work.

This leads us to a **NET BALANCE** (PTA & Gift Aid) of **£14,894**.



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4. Fundraisers

FUN RUN

- CD has a shortage of helpers: a notice will be sent out by CD.
- Certificates: for TK to print.
- House points: 1 for participating, bowls and coins/tickets for points still to be worked out by RS.
- Photos: TK will be at the start, SM's husband is asked for the finish, SM also mentioned Eric's Dad (P7).
- Fancy dress: TK and RS to judge.

AUTUMN FAYRE

- BH will make a list of all items and co-ordinator.
- SH will make a sign-up sheet, check what is already available from last year.
- Haunted area: clinic

XMAS SHOPPING FAYRE

- Small businesses will be welcome at Xmas Fayre, that works better than at the Autumn Fayre.

5. Projects / FUNDING REQUESTS

FIELD

A survey will be done to plan the work on Friday.

SOUNDSYSTEM budget £ 7,500.

JASS FOLDERS

The PTA will pay £ 835 annually (instead of the ICT subscriptions).

BIKE SHED budget £6,000.

OUTSIDE FORT

A social space for the children with maybe an outdoor cooking place. Adding to Big Idea. From food growing (gardens) to eating.

Big fundraising theme for the Autumn Fayre

RECORDER BOOKS: 20 x £ 7.00 = £ 140.00

SPORTS WEAR

RS mentions that Dean Park pupils don't feel happy they don't have a group outfit when going out on tournaments.

Canterbury joggers are available for a fair price at the following website:

<http://www.psleteamsports.com/BalernoHS.html>. The items come with Balerno High School logo, but maybe there is a possibility for Dean Park as well??

KL will contact a relation for possibilities for team wear.

6. Club Updates

With the school office not taking money from the PTA anymore, this year started chaotic for all clubs. WZ and SM took care of the money and registers. A concept for a new procedure is on its way.

KL and BH will set up a meeting with club co-ordinators to have a discussion about the procedure and shortage of club co-ordinators.

SM asks what the karate coach should be paid. A fare of £ 20 is agreed.



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7. Matters Arising

AGM WITH PARENT COUNCIL

The chairs of the PTA and PC have an idea of moving the AGM to a different location for once and serve wine and nibbles. After some discussion about different locations the decision is made to hold the AGM in the Ogston Hall.

An invitation will be sent out shortly by BH and LW.

Next meeting: Tuesday 6th October, AGM with Parent Council – Ogston Hall and time t.b.c.