

# Dean Park Primary School

## PARENT TEACHER ASSOCIATION

Registered Scottish Charity No.24582

### Minutes of the PTA Meeting 8<sup>th</sup> November 2016

#### PTA Members Present

Charlotte Fleming (CF) – Acting Chair	Rehana Shanks (RS)
Clare Dow (CD)	Paula Ryan (PR)
Dawn Graham (DG)	Pam Lamb (PL)
Nati Smith (NS)	

#### Apologies

Johan Nolan (JN)	Christina MacLennan (CM)
Mariana Trusson (Mtr) Treasurer	Adrienne Wilson (AW)
Brian Speedie (BS)	Ailey Aitken (AA)
Roslyn Campbell (RC)	Mairead Telford (MT)
Sarah Harris (SH)	Helen Moriss (HM)
Kirsten Beddows (KB)	Saria Collins (SC)
Mamel Henendez (MH)	

Noted - Mairi Lawrie has moved to Parent Council.

#### Head Teachers Update

It is anticipated that the school will receive a visit from Education Scotland in the next year, we were last inspected in 2007. The school will continue to run its annual focus groups and discussion evenings to make sure we are including our school community in our self- evaluation process.

Digital technologies is a key developmental area and we are keen to consider the use of digital tools to share learning at home. We are looking at our ICT (Information and Communication Technology) strategy and will keep the Parents in the loop with regard to our aspirations.

RS has been invited to Japan as part of an educational systems leadership tour with Rachel Lytollis Head Teacher at Ratho Primary School.

The school is very grateful to the PTA for their huge support with the Autumn Fayre.

#### Autumn Fayre

It was felt that the venue of the High School worked well. Particularly successful was the ‘ booze barrel ‘ raising over £1000. The eco stall also worked.

**Action – PR to find out name of person who handed in plants at the Fayre and invite her to the Tea Party at the end of the school year.**

It possible the church fayre will not go ahead in the future, so there is an opportunity to expand events in the autumn fayre

The name the teddy bear stall brought in the least money £17.

A learning opportunity is to have more notes available for change at the beginning of the fayre.

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Left over toys were taken to a number of charities including Cancer Research, Barnardos, and Sick Kids. It was suggested for next year to have a 'help yourself' toys as well as updating toys in the clinic waiting area.

**Action – PR and CD suggested the possibility of running the fayre next. PR happy to arrange logistics but would need support with technology.**

### Health and Well Being

RS asked for PTA funding to supply apples to children in school. Currently produce from the school garden is being used but additional supplies maybe require.

**Action – CD to look at possibility of using supplies from Malleny Community orchard and also the Cyrenians who work on community gardening activities.**

It has been suggested that the school have a tuck shop, but this was not felt appropriate by the PTA as the aim is to provide encourage health eating, such as the example above.

RS is keen to develop a Breakfast club in the current library area. Books would be relocated to different areas in the school or possibly the clinic. The PTA felt it was important to maintain the library at school and was assured that books would be available to pupils however access to reading would be structured in a different way throughout the School. Development with the Breakfast Club would not start until after August 2017.

### PTA Roles and Vacancies

There is still no chair for the PTA. The PTA felt it was important to have a leader to drive projects. In addition a basketball co-ordinator is required.

NS pointed out vacancies filled were not updated on the website. NS and CD offered to update website and would contact Silvia Martocchi to provide training.

**Action – CD/NS to meet with Silvia Martocchi to discuss web site updates and training. MH to undertake any major web design changes required.**

### Treasury Report

A recent bank statement has not been sent out.

**Action – Pay in book also to be requested DM to visit bank. PR to obtain pay in slips from post office and has offered to make deposits at bank/post office if required.**

### Fund Raising and Field Drainage

Fun run made £2011.

RS would like to use Sports days as an opportunity to recognise that work had been undertaken to drain the School field with children releasing balloons at the start of their Sports Day.

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### Projects

The Fort area is also planned to be developed. £7500 already set aside for this project. PTA asked to make purchase to try and avoid additional costs procurement.

CD plans to extend the garden at the back of the school.

A request was made to have juice available at parents evening.

#### **Action – PR will purchase juice**

RS would like bench and entrance of school re-vamped and asked for a small budget from the PTA.

#### **Action - RS to liaise with Tracy Kiggins.**

### After School Clubs

The current basketball coach is leaving, unless there is the involvement of parental help, it would be extremely difficulty to run this club.

#### **Action - CD to contact parents involved and request help.**

Football for P3 also need input from parents to continue to run. It was suggested the current coach for P1/2 may take on this role. NS felt her husband maybe able to help, but not on a Wednesday evening. CD informed another parent noted their interest to help couch. Flexibility for Tue/Thur slots should be available. It was also suggested Amanda Russel's husband maybe able to help. Current fees of £25 pounds have not increased for several years and it is to be considered if this should be increased once new coach in place

#### **Action - CD to contact parent interested in couching. NS to liaise with Amanda Russel.**

Silvia Martocchi has developed online form for subscription to clubs. It is hoped this can be done by Parent Pal in the future.

The hockey coaches (3-4 people) have requested first aid training at a cost of £20 per person. PTA agreed to fund the first aid training.

### Thrift Shop

PR requested volunteers to help sort through lost property. PL/CD agreed to help. Lost stock will be displayed in hall on parents evening.

#### **Action – PL/CD to help PR sort lost property.**

PR to organise bags to school. Storage of bags in thrift shop was requested so a larger amount of bags can be stored.

#### **Action – PR to coordinate bags to school**

New school uniform samples were looked at, but the committee felt current supplier better.

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### AOB

Consideration was given to the proposal from David Lloyd to work in partnership with the School in connection with sporting activities.

Whilst the PTA was open to accepting sponsorship from David Lloyd which would assist with its activities for example providing water at the Fun Run a closer working partnership where coaches from DL provided coaching at the School was not supported.

The concerns were;

1. David Lloyd's motives and that it would see this as a marketing opportunity with access to parents.
2. Equality – David Lloyd membership is not something which would be considered as open to all given the costs involved.
3. The conflict with local clubs/Active Schools which are well established i.e swim schemes and Balerno Tennis Club
4. Also PTA would not wish to support a venture which did not have the backing of the School

Agreed that David Lloyd could offer to meet the costs of water or similar at one of the Schools events but a partnership was not something which the PTA would support.

Date of next meeting – Tuesday 13 December 2016