



Dean Park Primary School

PARENT TEACHER ASSOCIATION

Registered Scottish Charity No.24582

Minutes of the PTA Meeting 28 August 2018

PTA Members Present

Nati Smith (NS) – Chair	Christina MacLennan (CM)
Helen Morriss (HM)	Clare Dow (CD)
Dawn Graham (DG)	Mairead Telford (MT)
Kirsten Beddows (KB)	Rehana Shanks (RS)
Clare Thomson (CT)	Anne-Marie Carey (AMC)

Welcome and apologies

1. The Chair welcomed parent and members to the PTA. Apologies were noted.

Minutes and actions log

2. The minutes of the June meeting were agreed after an amendment to the cost of the Fort area.

Head Teachers Update

3. Rights Respecting School Award GOLD
4. Sport Scotland Award GOLD – thanks to all that contributed
5. Eco Green Flag - due to be renewed in December. It was noted that we have links to schools in Japan, Malawi and Majorca
6. HMle – PTA welcome. RS suggested that it would be good for the parent population to provide equipment to make visitors to classrooms feel welcome such as glasses, mugs, pens and water bottles. Also suggested that the PTA may help, and ask parents to help, to demonstrate collaboration and support the teachers.
7. Pupil Leadership Team – Participation survey and activities 2018 – RS would be keen to know what the PTA would like from the leadership team this year.
8. Parent SQIP available and issued with newsletter.
9. Parent and staff Health and Wellbeing, recognised this is important, actions include the boot camp on a Friday and coaching sessions with staff
10. AGM – does the PTA want pupil engagement?
11. Remembrance weekend 10 – 11th Nov – involvement with service and laying of a wreath. PTA may wish to be involved
12. HMle - Inclusion and tidy. Aiming to make the classrooms consistent to ensure meeting all learning needs. Waiting for the remaining ipads to come in, thanks to PTA we can meet the one in four target.
13. Compass room, aiming to turn into breakfast room and use for pastoral care along with a meeting space.
14. Outdoor space, Fort area now safe for use
15. Nursery – recruitment for staff underway



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16. JASS Junior Award Team Scotland is continuing, thanked for support by PTA. We have been picked out as a role model for Scotland including our links with BHS
17. JRSO Junior Road Safety Officers continuing
18. Buildings spend £900K from next April which will help finish the windows and possibly carpets and painting.
19. Pipeband – 8, 9th September is the kickstart weekend, good response so far. May collaborate with other schools. Thanks to PTA and Lisa Benn.
20. 1 in 5 poverty – work ongoing
21. Cluster improvement plan – PTA have supported in various ways including through thrift shop, garden and provision of house t-shirts.
22. Proposed that there will be a whole school and cluster inter-disciplinary programme during Gala fortnight, possibly with a focus on maths and numeracy.
23. After school clubs will again run in the summer term, expected to run from 10th May until the end of term and will continue to be free of charge.
24. Validated self-evaluation will be on 6 March 2019, RS seeking parent representation.
25. Teacher leadership – lots of positive things happening including three teachers presenting at an international conference this year in November.

Treasurer's Report

26. The covenant fund has £11,323 and the main account has £13,558 with funding ring fenced for the bagpipes. Still to pay for the balance of the i-pads. £650 requested for footballs for all the year groups, which was agreed.
27. Need to take a decision on the Christmas cards and calendars.

Action – DG to look into availability and deadlines.

Fundraising/Social Events

- **Fun Run**

28. 30th September, arrangements underway although still waiting for permissions from the Council. Communication will be issued this week and will encourage on-line registration. P7 will do the warm-up at the start, RS offered to be a first aider.

- **Autumn Fayre**

29. 27th October, will require co-ordinators for each stall for which we will seek volunteers shortly. DG offered to the money, AMC agreed to do the face painting, CT for the home baking and RS to co-ordinate the pupil stalls. Intend to offer soup again, apple pie competition and beat the goalie which Hearts FC will support.



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30. Suggested that we may wish to change the teacher activity/stall and see if the Scouts will help run the games. Considering whether we should hire a van and CM is looking at options for unsold toys to be redistributed.

- Raffle

31. Need to all support to gather prizes.

Funding Requests

32. Expect requests will come up through the year. PSAs have requested hessian border for the hall which was agreed.

Matters arising

- Recruitment drive

33. NS decided this will be her final year as Chair, and this will be final year for DG as Treasurer. Need to encourage new membership early enough to allow for succession. It was also noted that membership can help individuals by developing skills.

- Thrift shop clear out

34. The thrift shop needs a clear out, and additional shelving put up.

AOB

35. Next meeting is on 18th September



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Actions log

	Reference	Action	Owner	Status/progress
17/01/17	2017/002	KF to forward information about Loose Parts Play, NS to circulate	NS/RS	Info circulated, further action on hold till new academic year. 20/2/18 – NS followed up with RS who has agreed and will set up a meeting with Ratho Headteacher.
29/08/2017	2017/74	VS to speak to house captains about outdoor playground equipment	VS	NS will speak to the house captains
23/01/2018	2018/01	BS to investigate the costs of frames and fixtures	BS	On-going
20/02/2018	2018/11	Investigate training for club coaches	CD	On-going
19/06/2018	2018/13	fun run paper work	CM, CD	
19/06/2018	2018/14	check Hearts FBC can help at fun run or autumn fayre	VS	
19/06/2018	2018/15	Raffle arrange council permission and order tickets	HM	
19/06/2018	2018/16	Request Raffle prizes	All	
28/08/2018	2018/17	Look into availability and deadlines for Christmas cards	DG	