



# Dean Park Primary School

## PARENT TEACHER ASSOCIATION

Registered Scottish Charity No.24582

### Minutes of the PTA Meeting 19<sup>th</sup> March 2019

#### PTA Members Present

Nati Smith (NS) – Chair	Christina MacLennan (CM)
Clare Thompson (CT)	Helen Morriss (HM)
Clare Dow (CD)	
Rehanna Shanks	Pam Lamb
Ailey Aiken	Suki

#### Welcome and apologies

1. The Chair welcomed parent and members to the PTA.

#### Minutes and actions log

2. The minutes of the February meeting were agreed.
3. Action log updated.

#### Head Teachers Update

4. Has agreed with council to take a career break for two years with plans to return after then.
5. Validated self-evaluation will take place Wednesday 3<sup>rd</sup> April.
6. Vicky Smith taken over transition to High School.

#### Treasurer's Report

7. Not available

#### Fundraising

8. Upcoming Tombola stall on gala day, 25<sup>th</sup> May. AA to get boxes
9. Day will be dress down day and donations should be processed during the day.
10. Autumn Fayre considered changing date looks more like 2<sup>nd</sup> November.
11. Don't have to request a let anymore as allocated to the Primary school for events.
12. RS to book high school for it.

#### After school clubs

13. Active schools Jonathon Wallace would like to come to a PTA meeting.
14. Friday afternoon gym club need parent helpers to open front door.

#### Funding Requests

15. Community tea party there will be more retirees so more cakes and glass required. Action agreed RS to do.



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16. Consider getting a small glass wear house record for the winning house every year.
17. Pupil leadership team could do with a small kitty they manage themselves of £250.
18. May need money for yearbooks after event.
19. Year planners. Agreed.
20. Icepacks have been bought so claim coming for this.
21. Ski club have asked for bibs to make identifying children easier.
22. Christine Harris due expenses for jam making which raises funds for the school.

### Matters arising

23. Craig the project manager for the refurbishment would struggle to come out of school hours but could have meet during school day or a Friday afternoon.

### AOB

24. Hoodies considered in house colours or for P7 leavers on the back. Samples cost £72.15 which will be paid by PTA agreed. Costs to be £10 - £11 each.



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### Actions log

	Reference	Action	Owner	Status/progress
17/01/17	2017/002	KF to forward information about Loose Parts Play, NS to circulate	NS/RS	Info circulated, further action on hold till new academic year. 20/2/18 – NS followed up with RS who has agreed and will set up a meeting with Ratho Head teacher.
29/08/2017	2017/74	VS to speak to house captains about outdoor playground equipment	VS	On-going. NS has spoken to the house captains and will follow up with PSAs
23/01/2018	2018/01	BS to investigate the costs of frames and fixtures	BS	On-going
20/02/2018	2018/11	Investigate training for club coaches	CD	On-going
18/09/2018	2018/24	Follow up re basketball equipment	CT/CD	Ongoing
15/01/2019	2019/01	Summarise PTA experience for recruitment	All	Ongoing
15/01/2019	2019/02	Get costings for noticeboards	CD	Options to be discussed.
15/01/2019	2019/03	Plaque and tree costings for former teacher memorial	RS	
15/01/2019	2019/04	Clipboard order and costs.	CD	
15/01/2019	2019/05	Brown Bins label	CD	
15/01/2019	2019/06	Boat risk assessment	CM	



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15/01/2019	2019/07	Bark For planters	CD	
15/01/2019	2019/08	Field drainage maintenance and guarantees investigated	RS	
19/02/2019	2019/09	Add Thrift shop times to website	NS	
19/03/2019	2019/10	Get boxes for Gala Tombola and organise Friday	AA	
19/03/2019	2019/11	Community tea party ordering	RS	
19/03/2019	2019/12	Book high school for autumn fayre	RS	