



Dean Park Primary School

PARENT TEACHER ASSOCIATION

Registered Scottish Charity No.24582

Minutes of the PTA Meeting 11 June 2019

PTA Members Present

Nati Smith (NS) – Chair	Pamela Lamb (PL)
Helen Morriss (HM)	Christina MacLennan (CM)
Clare Thomson	Clare Dow (CD)
Kirsten Beddows (KB)	Ailey Aitkin (AA)
Vicki Smith	Adrienne Wilson
Kirstie Birrel	Clare Dow (CD)
Also in attendance:	
Judith Brown	Heather Nicholson
Natalie Chisolm	Fay Frankin
Linda Vautherin	Dina Anastasiadou

Welcome and apologies

1. The Chair welcomed parent and staff members to the PTA. Apologies were noted.

Minutes and actions from previous meeting

2. The minutes of the June meeting were agreed

Treasurer's Report

3. No Treasurers report was available.

Fundraising/Social Events

- Fun run

4. The fun run was planned for 29th September with a Rugby World Cup theme.
5. Seeking a fun run co-ordinator, Chrissy will be stepping down after this fun run. This includes applying to the Council for the licence, design sponsorship forms, secure donations e.g. rotary club, C&B news for sponsorship for medals and trophies, freddos/sweeties, preparing medals, certificates. Heather and Linda may be able to help.

- Autumn Fayre 2nd November

6. Require a co-ordinator for each stall and can consider ideas for additional stalls providing we have the volunteers. Suggestions included waffle stall and hampers for each year group that could be raffled off.

- Thrift shop

7. AW currently runs the thrift shop, helpers always welcome. AW will be stepping down at the end of next year.
8. The PTA were grateful for the coffee stall has donated £30 from attendance at two sports days.



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Funding Requests

9. The main request is for literacy materials, a literacy group are reviewing what is required.
10. Sanitary boxes – VS to price up
11. Potential for a float for the P7 Leadership Team, however, we need to know what this will be used for.
12. It was noted that the P1 notice board was still broken.
13. Velcro for gym mats to help prevent them slipping.
14. Agreed for a brassica net for the garden (estimated around £30)
15. £310 for outdoor learning equipment was agreed.
16. Renewal of National Trust membership for access to Malleny Gardens – CM to confirm amount.

After School Clubs

17. Potential club co-ordinator identified for Basketball
18. Karate is running very low and needs to be considered whether it is sustainable. There may be an option to run another club, either girls football (which is currently run by Active Schools, other suggestions included parkour, drama or sewing.
19. There is also a potential coach for Football for a year
20. Need to club co-ordinators and help for support to the overall co-ordinator e.g. disclosures, treasurer aspects.

Matters arising

- Recruitment/future of PTA
21. A number of parents attended the meeting and there were potential volunteers to help with the fun run, treasurer and website co-ordinator. Fay expressed an interest in becoming treasurer, Natalie offered to help with the website.

Lets 2019/20

22. The Lets have been submitted to the Council, not clear if the lets for the PTA meetings will be approved and the Art Club will not be able to use the Annex huts.

AOB

23. Next meeting 27 August 2019



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Actions log

	Reference	Action	Owner	Status/progress
17/01/17	2017/002	KF to forward information about Loose Parts Play, NS to circulate	NS/RS	Money on hold, require clarification on what the money would be used to purchase.
29/08/2017	2017/74	VS to speak to house captains about outdoor playground equipment	VS	On-going. NS has spoken to the house captains and will follow up with PSAs
20/02/2018	2018/11	Investigate training for club coaches	CD	On-going
15/01/2019	2019/01	Summarise PTA experience for recruitment	All	Ongoing
15/01/2019	2019/02	Get costings for noticeboards	CD	Closed
15/01/2019	2019/03	Plaque and tree costings for former teacher memorial	RS	Complete pending receipts
19/03/2019	2019/12	Book high school for autumn fayre	RS	
30/04/2019	2019/13	Check if due money back for sale of school uniforms through Image Scotland.	CM	
30/04/2019	2019/14	Organise leavers Hoodies	CM	
30/04/2019	2019/15	Thanks you cards Ordering	DG	
11/06/2019	2019/16	Price up sanitary boxes	VS	
11/06/2019	2019/20	Establish cost of membership with Malleny Gardens	CM	



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