



Dean Park Primary School

PARENT TEACHER ASSOCIATION

Registered Scottish Charity No.24582

Minutes of the PTA Meeting 15 March 2022

PTA Members Present

| | |
|-------------------------|----------------------------|
| Laura Howe (LH) – Chair | Lyndsay Smythe (LS) |
| Nicola Kurth (NK) | Kirsten Beddows (KB) |
| Heather Nicholson (HN) | Clare Thomson (CT) |
| Linda Vautherin (LV) | Paul Rattray (PR) |
| Ros Smith (RS) | Karen von Kriegsheim (KVK) |
| Judith Brown (JB) | Julia Paterson (JP) |
| Lynsey Binnie (LB) | Cal McCrea (CM) |

Welcome and apologies

1. The Chair welcomed parent and staff members to the PTA meeting.

Minutes and actions log

2. The minutes of the January meeting were agreed.

Head Teachers Update

3. The headteacher updated the PTA, there have been some changes to the rules re covid but these will remain under review depending on the numbers of cases. This means that some classes can mix and the playgrounds are more open and it was hoped that in person assemblies would resume soon.
4. The school has had enquiries regarding children staying locally from Ukraine, will work with cluster to support all children and secure spaces. Will ensure that they can give full support to the children to support their wellbeing.
5. Good response to the Ukraine appeal, the Ukrainian Club were pleased to take the donations and financial donations went to Unicef.
6. LB updated the PTA on the careers work, currently partners are coming in from local universities and colleges to look at career paths with P7. P7 camp is coming up.
7. CT reported that we have over 100 saplings from the Woodland Trust which will be planted across the school grounds with support from a parent.

Treasurer's Report

8. A summary was provided, there continues to be ringfenced funds of around £6.5k with unrestricted funds of around £14k with £2k for hardship fund to come out.
9. It was confirmed around £150 was ringfenced for nursery books and £215 for nursery parts.
10. A working party is considering the loose parts and outdoor play, £6,100 is ringfenced for these.
11. NK suggested a whole school event under a health and wellbeing theme. The PTA may wish to support the school with a day of workshops, maybe using Fischy Music. The PTA were supportive in principle but wished to understand costs.

Action - NK – to provide information of costs for a whole school event.



Dean Park Primary School

PARENT TEACHER ASSOCIATION

Registered Scottish Charity No.24582

Fundraising

- **Date for Autumn Fayre**

12. It is time to book the Autumn Fayre, 29th October was proposed. NK agreed to speak to the BHS headteacher.

- **Easter egg decoration design competition**

13. Due to start on the week of 4th April. The children can do the competition in class and the teachers can choose the best three from each year group, from which a winner for each year group will be selected.
14. The PTA would be happy to support an Easter event with prizes if the PLT wished to arrange anything.

- **Gala tombola (Saturday 28th May)**

15. The Gala is due to go ahead and have approached the PTA to run the tombola stall. We usually get donations via the school which are organised and ticketed within the school, it was hoped that could be done as usual.
16. Volunteers will be required nearer the time to organise, ticket, transport items and then run the stall

Action - KB to organise boxes for the tombola

Matters arising

- **After school clubs**

17. It was agreed that the child of a volunteer coach for a club could attend the club for free.
18. There was a query about whether we could look to run a rugby club, possibly through Currie Rugby Club

Action - LV offered to follow up on a potential rugby club.

19. NK has had an approach from a parent for clubs for younger children such games or arts and crafts. It was noted that a club for younger children is likely to need more parent helpers which can be difficult to secure. It was hoped once the building work will allow the school to expand their after school offering. In the meantime it was suggested that Active Schools may be able to help.

- **Thrift Shop**

20. It would be preferable to open the thrift shop again if possible, it was suggested that it could be open to one person at a time after the end of March when restrictions are eased.
21. It was also hoped to provide a thrift shop offering for the children transitioning from nursery to P1.

- **Roles to fill**

22. We will be looking for a new Chairperson and Secretary.



Dean Park Primary School

PARENT TEACHER ASSOCIATION

Registered Scottish Charity No.24582

- School's 50th Anniversary

23. We have agreed to support a whole school picnic with snacks. Ice cream was suggested either via a supplier of ice cream that we distribute or an ice cream van. It was suggested that children could be asked to bring picnic blankets.

Action - LH to follow up with prices

24. The craft club has been approached to make one of the banners.

- Sports Day

25. It was hoped that parents would be able to attend in person so the PTA could aim to provide teas and coffees.

AOB

26. The next meeting is on 26th April 2022.
27. Fun run – HN had been in touch with the Active Schools co-ordinator about setting up the fun run, possibly with local cluster schools. Active Schools were happy to help and were asking for some further information and clarity of their role.
28. It was agreed that it should be an in school event, possibly across the cluster during the same week. It was proposed that there could be a donation, possibly for charity.

Action – HN to follow up on the Fun Run



Dean Park Primary School

PARENT TEACHER ASSOCIATION

Registered Scottish Charity No.24582

Actions log

| Start date | Reference | Action | Owner | Status/progress |
|------------|-----------|---|--------|--|
| 27/08/2019 | 2019/68 | CD to set up a form for data protection to allow all new members to be agree that their contact details can be used for PTA purposes. | LH/KvK | Forms are on the Google drive. KvK to check if the forms were for clubs and/or PTA members |
| 09/03/2021 | 2021/01 | Pass information on costings for ipads | School | Ongoing |
| 09/03/2021 | 2021/02 | Check if PTA have paid for a Smartboard | CT | Ongoing |
| 27/04/2021 | 2021/06 | CM to send a list of ringfenced funds and NR to consider | CM/NR | CM still to send a list. School to email list of invoices for the CM |
| 15/03/2022 | 2022/01 | Provide information of costs for a whole school event | NK | |
| 15/03/2022 | 2022/02 | Organise boxes for the tombola | KB | |
| 15/03/2022 | 2022/03 | Follow up on a potential rugby club | LV | |
| 15/03/2022 | 2022/04 | Follow up with prices for ice creams for whole school picnic | LH | |
| 15/03/2022 | 2022/05 | Follow up on the Fun Run | HN | |

i