



Dean Park Primary School

PARENT TEACHER ASSOCIATION

Registered Scottish Charity No.24582

Minutes of the PTA Meeting 23 November 2021

PTA Members Present

Laura Howe (LH) – Chair	Khadidja Merakchi (KM)
Nicola Rankine (NR)	Kirsten Beddows (KB)
Tizzy Hepher (TH)	Clare Thomson (CT)
Linda Vautherin (LV)	Meshaym Nadeem (MN)
Ros Smith (RS)	Becca Chesser (BC)
Judith Brown (JB)	Julia Paterson (JP)
Constantia Anastasiadou (CA)	Karen von Kriegsheim (KVK)
Cal McCrea (CM)	

Welcome and apologies

1. The Chair welcomed parent and staff members to the PTA.

Minutes and actions log

2. The minutes of the October meeting were agreed.

Head Teachers Update

3. The headteacher updated the PTA, noting that lots of fun things were planned in the run up to Christmas. The PLT have been planning the daily mile, and this is Skills and Prospects Week focusing on careers and different pathways.
4. Fantastic Friday was a great success and pleased that the children had fun.

Treasurer's Report

5. A summary was provided, income from clubs is around £6k with another £1,300 to come and Fantastic Friday raised £1,505. Still to invoice for the football clubs, LH confirmed that this needs to be done.
6. There are around £6,600 ringfenced funds with unrestricted funds of just over £11k.

Fundraising

- **Fantastic Friday**
7. Fantastic Friday went very well, thanks to the staff who ran it on behalf of the PTA and participated in splat the teacher.
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- **Grand Prize raffle**
8. There has been a delay with the licence which has now delayed issuing of the tickets which means that we risk running out of time prior to the nativity on 10 December. The PTA have paid for a licence, we have a payment reference number which may suffice meaning there is the option to proceed on that basis. It was noted that the risk is low as the raffle has run a number of years and the licence was expected. It was suggested that Councillor Bruce may be able to help expedite the decision and NR offered to contact him.



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Matters arising

- After School Clubs

9. The PTA were grateful to hear that a volunteer has offered take on the role of Clubs Manager and we are working with Active Schools to aim to open the clubs for January.

- Thrift shop

10. Six volunteers have come forward to run the thrift shop. There is a large volume of clothing, so the volunteers will work with the school to ensure they could help with any clothing requirements e.g. spare indoor shoes. It may be that we can support some other schools too.

- Hardship Fund

11. An email was sent to the PTA about some funding requests and there had been queries about what the hardship fund is for. NR summarised that she looked for other funding options where possible but not all families are eligible so at times we would want to support families where needed. An example is support for families with the cost for P7 camp, donations have also come from other charities such as the Rotary Club and St Mungos to supplement the PTA donation. It was also suggested that the thrift shop could be used for donations of equipment for sports or the kit required for camp, ideally with a list of the type of things that will be required.

- Dates for New School Year PTA meetings

12. Provisional dates were suggested for the next school year:

18th January 2022

15th March 2022

26th April 2022

14th June 2022

AOB

13. The next meeting is on 18th January 2022.



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Actions log

Start date	Reference	Action	Owner	Status/progress
27/08/2019	2019/68	CD to set up a form for data protection to allow all new members to be agree that their contact details can be used for PTA purposes.	LH/KvK	Forms are on the Google drive. KvK to check if the forms were for clubs and/or PTA members
09/03/2021	2021/01	Pass information on costings for ipads	School	Ongoing
09/03/2021	2021/02	Check if PTA have paid for a Smartboard	CT	Ongoing
27/04/2021	2021/06	CM to send a list of ringfenced funds and NR to consider	CM/NR	CM still to send a list. School to email list of invoices for the CM

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