



# Dean Park Primary School

## PARENT TEACHER ASSOCIATION

Registered Scottish Charity No.24582

### Minutes of the PTA Meeting 17<sup>th</sup> January 2023

#### PTA Members Present

Joanne Gosney (JG)	Louise Spalding (LS)
Nicola Kurth (NK)	Cal McCrea (CM)
Lynsey Binnie (LB)	Paul Rattray (PR)
Clare Thomson (CT)	Heather Nicholson (HN)
Becca Chesser (BC)	Linda Vautherin (LV)
Lyndsay Smith (LS2)	Tizzy Hepher (TH)
Kate Gibb (KG)	Ros Smyth (RS)
Abhay	Sheen

#### Welcome and apologies

1. The Chair welcomed parent and staff members to the PTA meeting. No apologies were given.

#### Minutes and actions log

2. The minutes of the November meeting were agreed. Nil action required before the next meeting. Reviewed action points to be removed from Action plan.

#### Head Teachers Update

3. Busy start to term already.
4. P5-7 leadership group was very successful last year and hope to kick start for this year. Pupils were involved in lots of groups (DPPAG – provided coats before Christmas, set up reverse advent for school), equality group, digital group, Health and Well being group. School are looking at how to take this forward and across all year groups.
5. There is a focus on 'Scots' Language this year with upcoming Burn's day. Pupils have been asked to recite a poem, dance or draw a picture. Variety of different options to ensure all pupils are included.
6. 'Make £5 grow' made £2000 profit. This went into the Opportunities Pot (previously known as Hardship Fund – name change to be more inclusive). NK suggested they may look to using some of this money to allow all P7 pupils to have free access to their Leaver's week.
7. 'Skills and Prospect Week' – looking at life and work skills, trying to embed this in the curriculum. Promoting that there are different roles and different paths after leaving school for example apprenticeships and not just University.

#### Treasurer's Report

8. Club invoices have reduced by £2600 with £3019 being paid in past 2 months.
9. Coaching has been £630 for hockey.
10. £26 received from thrift shop
11. £2314 from Christmas Cards and Raffle.



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12. Support to school has been £2701 total (year to date) and we had an outlay for £236 to purchase new racks and hangers for thrift shop.
13. Current balance is £19, 820 with £16,164 in unrestricted funds.
14. Allocated funds - £3600 set aside for loose parts etc
15. £160 had been set aside for school app. NK advised this is not required.
16. Balance has improved with more activities etc going on now since COVID restrictions have lifted.
17. JG asked NK re any other projects PTA could help with school. Suggestions put forward are:
  - NK discussed due to financial hardships less families went to the Theatre last year and considering if it's possible to take all pupils to the Theatre at Christmas. (School need to look into logistics re this). ? P1-3 Brunton, P4-7 Lyceum or Kings. Idea put forward by both NK/JG to consider if the Balerno Theatre Group are doing a panto this year - could this be something School could attend in a matinee?? NK/ CT to investigate costs and will update PTA re this.
  - CT enquiring if it's possible to have new gym mats as a lot of these are now needing replaced. NK/CT to investigate potential costs and will update PTA.
  - CT advised there is also a need for large storage boxes with wheels to allow better access/ storage of sports equipment. They are looking at 5 boxes initially at an approx. cost of £80 per box. CT to update PTA re this.
  - CT advised DP Nursery are having to potentially replace bike helmets as all helmets must be up to a certain standard. Looking at around £100 - 150 to replace. Nursery to cost up and to send to PTA for further discussion/ approval.

### After school clubs

18. All clubs starting this week.
19. PVG checks have been completed on three new coaches. So P3 Football and new infant craft club will start shortly.
20. We now have a volunteer to run the chess club and hope to start this later this term
21. Only issue After School Clubs have is that it is currently taking 8-10 weeks for PVGs to come through, therefore its often the next term before volunteers can start.

### Fundraising

22. **M + S Bag packing** – Now have a volunteer to lead and organise this. JG hopes to organise and confirm a date for this (hopefully in next week or so). Looking to be after Mother's Day in March. Next step is to get kids and parents to signed up to participate.
23. **Easter Competition** – Last year's Easter Egg Drawing competition was a success and JG suggested this would be a good idea to continue this year instead of easter egg hunt. Would look at prizes for each classes' winner and a small prize for everyone else. NK in agreement with this.



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24. NK suggested PTA holding a stall at upcoming parents consultations (? Looking at something that the kids can do). Parent Consultations – 8<sup>th</sup>/9<sup>th</sup> Feb.

### Matters arising

25. Update on other fundraising ideas

- Quiz Night – aimed at parents. Balerno Bowling club would be happy to host but dates limited therefore this will be planned for next year.
- Colour Fest – HN discussing re costs involved (likely to be £10 per child that parents would need to pay) and if this is something that school are happy to ask parents to pay for? Suggestion is for a local one as it may reduce costs. (NK suggesting to link this with last week of summer terms picnic as the picnic was a success last year). NK advised they normally will look at parent pay and will know which parents will need assistance and will proactively support those who need it. ?? PTA to cover costs? Would need to get a team together to organise to help organise this for end of summer term.

26. CM suggested people can raise money through Amazon when purchasing items – can set this up and Amazon will automatically contribute to raising funds for school. This will be promoted through Head Teachers Weekly update. CM to send instructions re how to set this up.

27. PR also suggested with upcoming school build could people sponsor a brick, or come up with a silly name for a plank etc. This is something that NK will ask at the upcoming meeting.

28. Website improvements – still need volunteers for this. JG to send email to ask for volunteers from parents.

### AOB

29. The next meeting is on **21<sup>st</sup> March 2023**.

- **Provisional Dates for PTA meetings and Events**

21 March 2023

25th April 2023

6th June 2023



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### Actions log

Start	Referen	Action	Own	Status/progress
15/03/20 22	2022/03	Follow up on a potential rugby club	LV	
27/09/20 22	2022/07	Seek volunteers for a group to review the constitution	JG	JG hopes to have this revised in next few weeks and will ask CM/PR to review.
25/10/20 22	2022/08	Investigate parents' social event	JG	To look into this for 2024.
25.10.20 22	2022/09	Investigate potential colour fest event for school	L V / HN	LV/HN to look at costs// set up group to help organise.
22.11.20 22	2022/11	Seek volunteer to update PTA Website	JG	JG to email parents to seek volunteer to assist with this.