



# Dean Park Primary School

## PARENT TEACHER ASSOCIATION

Registered Scottish Charity No.24582

### Minutes of the PTA Meeting 22<sup>nd</sup> November 2022

#### PTA Members Present

Joanne Gosney (JG) – Apologies	Kirsten Beddows (KB)
Laura Howe (LH)	Clare Thomson (CT)
Nicola Kurth (NK)	Louise Spalding (LS)
Lynsey Binnie (LB)	Cal McCrea (CM)
Tizzy Hephher (TH)	Judith Brown (JB)
Lyndsay Smith (LS2)	

#### Welcome and apologies

1. The Chair (LH on behalf of JG) welcomed parent and staff members to the PTA meeting. Apologies were noted.

#### Minutes and actions log

2. The minutes of the October meeting were agreed. Nil action required before the next meeting.

#### Head Teachers Update

3. NK updated the PTA re upcoming Christmas term.
4. The past month has continued to be as busy as ever.
5. Full Festive calendar of events for the pupils in the run up to Christmas as no restrictions this year. Lots of opportunities to join in with all the festive fun.
6. P4 afternoon tea with the elderly from the local community is happening soon.
7. Make £5 grow (P7). P7 busy planning this.
8. P1 Nativities are happening this year – with each p1 class doing their own take on the nativity (fits in with p1 play pedagogy).
9. Recent success with collecting toiletries for Fresh Start and Juniper Green Food bank (this was so successful that a van is needed to collect all the items).
10. CT – requesting £60 for books for the nursery. JG in agreement.
11. Looking at improving school grounds (for example planting of local native trees to replace ones that have been cut or blown down). £500 has been requested from the Rotary Club but they require funding from elsewhere in addition to this. £100 has been agreed from PTA funds.
12. LB visited Frogston Primary School with the p4's to look at their build (new school)/ design. P4s have lots of ideas and taken lots of photos.



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### Treasurer's Report

13. The Autumn fayre raised a total of £4216 with a profit of £3600 after expenses.
14. Christmas cards/mugs etc raised £951.82.
15. Clubs have raised £3729 so far this year, at the time of the meeting.
16. There is £1200 requested recently across various activities for the school and some invoices on top, totalling around £1700
17. Outstanding invoices for clubs was at £4500, this is because some new invoices had been raised, and we expect most in fairly soon.
18. Received payments from rag bags and Easy Family from Amazon.
19. Small expenses for PVG updates and P1 packs, with £346 being spent on footballs and bibs as these needed to be replaced.
20. The bank account is currently £17,000, (after loose parts are paid etc this leaves approx. £13,000 unallocated.) Ring fenced funds remain the same - £3656 (loose parts and outdoor play, and £169 for nurture base).
21. £950 has been paid for the picnic benches
22. School have provisionally requested funds for updating their reading books. School auditing these at present and will liaise with PTA in due course re this.

### After school clubs

Update received from PR after the meeting -

23. Basketball - running smoothly.
24. Craft P4-P7 - running smoothly. This club will be opened up to P3.
25. Craft P1-P2 - two new coaches have volunteered. We'll do the paperwork, apply for a room, open enrolment in December and aim to start early January.
26. Football P1-P2 - restarted 4/11 but had to cancel after the coach's wife was taken seriously ill. Managed to source coaches from West Lothian Football Academy and restarted 18/11.
27. Football P3 - final plea for a volunteer coach produced three notes of interest. Now exploring availability. Hope to restart in the New Year.
28. Football P4-P7 - running but numbers 30% down on last year. This may be due to kids just turning up. Coaches are being pressed to resolve.
29. Hockey - restarted 4/11. Last year had a high number of P7s which are now the S1 team. This year numbers are 50% down. Looking at ways to increase uptake.
30. Skiing - running smoothly. Hillend have unexpectedly changed their approach from min 40 kids to max 40 kids. There have been a few last minute dropouts and it's proving difficult to fill those places. The club will make a small loss this year.
31. Invoices are about to be sent out for craft and ski. Basketball, hockey and P1-P2 football are with the school to review for hardship. The annual P4-P7 football invoices will be sent out next month.
32. Volunteer coaches normally receive a £20 voucher as a thank you at Christmas time. JG will email PR re this.

### Fundraising



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33. **Grand Prize Raffle** is under way. The prizes will be drawn second week of December. A reminder has been sent out today regarding this.

### Fundraising Ideas –

34. **Bag Packing** – This usually takes place weekend before Mother's day in March. PTA looking for a volunteer to run this. Anyone interested please speak to JG.
35. **PTA Website** – Needs updating. JG is looking for a volunteer to do this as a mini project.

### Matters arising

### AOB

36. Janitors from Autumn fayre will receive a small hamper as a thank you for their support on the day with the fayre.
37. JG plans to send out a newsletter early December.
38. **Thrift shop** are looking for funds to replace the current rails that are falling apart. LV to chase up with JG re costs. PTA have also highlighted a lot of coats in Thrift Shop have been there a while. LS will update Thrift Shop Committee re this. NK indicated that the DPAG may be happy to take the excess coats as they are considering putting coats outside of Scotmid for anyone who needs a coat.
39. TH advised a local family need coats. She will look at coats currently in Thrift Shop and will update the family re this.
40. The next meeting is on **17<sup>th</sup> January 2023**.

### • Provisional Dates for PTA meetings and Events

17th January 2023

21 March 2023

25th April 2023

6th June 2023



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### Actions log

Start	Referen	Action	Own	Status/progress
15/03/20 22	2022/03	Follow up on a potential rugby club	LV	
27/09/20 22	2022/07	Seek volunteers for a group to review the constitution	JG	
25/10/20 22	2022/08	Investigate parents' social event	JG	
25.10.20 22	2022/09	Investigate potential colour fest event for school	L V / HN	
22.11.20 22	2022/10	Seek volunteer to run bag packing	JG	
22.11.20 22	2022/11	Seek volunteer to update PTA Website	JG	